

## REGISTER ONLINE FOR AN EVENT

Beginning March 1, 2014, BCPL customers will be able to register online for any program that requires registration. You can still call or visit the branch to have staff register you or your child but you can now also do it yourself from home.

Links for BCPL activities and programs are included in many places on the BCPL website. All of our public activities are listed under our “Events” menu. When you are looking at an event link, you can click on the title of the event to view a brief information screen about that particular program. On this screen, you will notice several new features across the top of that information screen.



Here's an overview of these features...



More Info/Register

This option lets you see more information about an event. If registration is required you can follow the link and register online.



Show Similar

This option lets you see more other events (including those at other branches) which are of the same type as the one which you are viewing.



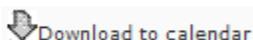
Email a friend

This option allows you to send details of this event to an email address.



Print

This option gives you a simple print friendly version of the program information.



Download to calendar

This option downloads an .ics file so that you can easily add this event to your Outlook, iPhone/Android, or other Calendars.



If you are looking at a calendar display of our programs, the names of those events which require registration will be underlined for easy identification.

Online registration becomes available one week prior to the event, at 9:00 a.m. for programs being held Monday through Saturday and at 1:00 p.m. for Sunday programs. **For events where the first day of registration would fall on a day in which the library is closed for a holiday, registration period will begin the following day.**

The “Event Registration” page will appear when you click on the “More Info/Register” link for any program that requires registration. Complete the online registration form. Please note the information

that you have entered so that you can access the registration if needed. If you have entered an email address, you will receive an email confirmation.

**BALTIMORE COUNTY  
PUBLIC LIBRARY**

**Event Registration**

**Text Size**  
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### Baby Story Time

Email a friend  Print  Download to calendar

**Event Type:** Baby  
**Age Group(s):** Baby - Birth to 23 months with adult  
**Date:** 8/2/2017  
**Start Time:** 10:00 AM  
**End Time:** 10:45 AM  
**Description:** This is a story time for babies with a caregiver. Sign on up!  
**Library:** Towson Branch  
**Location:** \* Towson Meeting Room  
**Other Information:** regdemo  
**Status:** Openings (11)



**Please Note**  
Attendee must be between the ages of 1 Month and 23 Months old.

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### Registration

*Attendee First Name:	<input type="text" value="John"/>
*Attendee Last Name:	<input type="text" value="Doe"/>
*Attendee Phone Number:	( 410 ) 555 - 1212 Ext. <input type="text"/>
Alternate Phone Number:	( 443 ) 555 - 5555 Ext. <input type="text"/>
Attendee Email Address:	<input type="text" value="janedoe@genericmail.com"/>
*Parent/Guardian Name:	<input type="text" value="Jane Doe"/>
*Attendee Age:	<input type="text" value="1 Month"/>

\* = Required Field

**Complete Registration** **Back**

The fields in this form may vary depending on the type of program. Please complete it thoroughly and accurately. Typos will prevent you accessing that registration to review or edit it if the need arises.

**Note:** Please choose 1 month for children 1 month and younger.